

*Pls. 3*

SEP 12 1957

Chief, Management Staff

I note that this report is due on 1 September, and despite the fact that we have had all of July and August to prepare the report it was not submitted to this Office until 5 September. In the future I would appreciate it if you would make sure that enough time is allowed to make our deadline and also to provide a little time for review by this Office.

*Signed*

Deputy Director (Support)

125

East

717

EA-DD/S:CEB:dlc (11 Sep 57)

Distribution;

1-chron

1-subject

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DD/S 57-2749 Mtr to Director, Federal Incentive Awards Program, CSC  
re report for FY 57